

## **POSITION ANNOUNCEMENT: Sales Associate**



The Alaska Center for the Performing Arts is inviting qualified applicants for a **part-time position as a Sales Associate**.

The Alaska Center for the Performing Arts, Inc. is an Equal Opportunity Employer and an amazing place to work! ACPA, Inc. is a non-profit organization contracted by the Municipality of Anchorage to manage the Center. The Center schedules space use in the building, provides production management and technical expertise, sells tickets, and provides services for more than 240,000 patrons who enjoy the facility annually.

***The successful candidate will be responsible for providing superior customer service and for assisting the management staff in the smooth and efficient running of the ticket office (CenterTix). Tasks include answering call center phones, staffing the box office window and resolving complaints.***

Complete job description and application are available on our website at <http://www.myalaskacenter.com>. Click the "About the Center" tab then "Staff & Employment" then "Employment Opportunities". All applicants must complete a job application.

Applicants are encouraged to apply in person at the Alaska Center for the Performing Arts, 621 West 6<sup>th</sup> Avenue, Anchorage. Applications may also be faxed to 907-263-2927 or emailed to [fdesk@alaskapac.org](mailto:fdesk@alaskapac.org).

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